

**INCLUSION
AWARENESS DAY
WORKBOOK
2007**

***Intentionally Including Worshipers of All
Abilities Every Day of the Year!***

**OPEN HEARTS
OPEN MINDS
OPEN DOORS**

*CREATING ACCESS AND
INCLUSION IN WORSHIP*



July, 2007

Dear Religious Leader:

An integral part of the Open Hearts, Open Minds, Open Doors inclusion in worship movement is the annual Inclusion Awareness Day. We invite congregations to participate on the weekend of Sunday, September 30, 2007. Please take time to reflect on how your faith community intentionally includes people of all abilities in worship, ministry, fellowship and leadership roles.

Pathways Awareness Foundation has provided the Inclusion Awareness Day Workbook at www.inclusioninworship.org to assist with your participation. If your congregation is unable to participate on September 30 please set aside another weekend to reflect on your progress on this important issue.

We are delighted that the Roman Catholic Archdiocese of Chicago, the Greek Orthodox Diocese of Chicago and the Episcopal Diocese of Chicago are joining in the celebration of Inclusion Awareness Day this year. We welcome the participation of other denominations.

Thank you for intentionally including worshippers of all abilities not only on Inclusion Awareness Day, but every day of the year.

Sincerely,

A handwritten signature in black ink that reads "Shirley W. Ryan". The signature is written in a cursive, flowing style.

**Shirley W. Ryan
Chairman**

IDEAS FOR INTENTIONALLY INCLUDING WORSHIPPERS OF ALL ABILITIES EVERY DAY OF THE YEAR

- **Ask your pastor if you can serve as parish Inclusion Representative and start an inclusion committee. Don't take on too much at the beginning. Do something small that you know will be successful.**
- **Find out who uses a wheelchair in your congregation and make sure they can get into church, direct them to accessible seating and ask them if they would like the usher to bring them communion.**
- **Does your congregation include children with intellectual challenges in religious education programs and sacramental preparation with the necessary supports? Find out what you can do to help.**
- **Is your congregation open to including members with intellectual challenges in the Rite of Christian Initiation for Adults? The sponsor can act as a guide and support throughout the faith journey and materials can be adapted as needed.**
- **Is your worship committee aware of the need for inclusion? Set up a time to show and discuss the *Open Hearts, Open Minds, Open Doors* DVD and Idea Guide with them.**
- **Does your congregation give people with physical, intellectual or sensory challenges the opportunity to minister or volunteer? A personal invitation and providing accommodations can make participation a reality.**
- **Find out whether anyone in your congregation needs transportation to church. Then make arrangements for their transport. People who live in group homes or supported living arrangements and people with vision loss often do not have transportation on weekends.**

- **Does your congregation have greeters who make a special point to invite people with challenges to worship and then greet them when they come in? Why not volunteer to be a greeter?**
- **Is there a need for a sign language interpreter for those who communicate with sign language? Explore how you can make this happen. People in your congregation who use sign language would know where to find an interpreter.**
- **Remember the words of Mother Teresa: “Let no one ever come to you without leaving better and happier. Be the living expression of God’s kindness: kindness in your face, kindness in your eyes, kindness in your smile.”**

Contributed by Robert Zimmerman, Inclusion Author, Retired Special Education Administrator, Sidney, Ohio

INTRODUCTION TO WORSHIP SERVICE

(To be announced prior to worship service)

Today we join congregations throughout the Chicago area in celebrating Inclusion Awareness Day. We actively and intentionally include people of all abilities in our parish worship and ministries because we are all members of the Body of Christ. When we open our hearts and our community to the gifts each person brings we are all strengthened.

ROMAN CATHOLIC READINGS FOR SEPTEMBER 30, 2007

TWENTY-SIXTH SUNDAY IN ORDINARY TIME

READING I Amos 6:1a, 4-7

RESPONSORIAL PSALM Psalm 146:7, 8-9, 9-10

READING II 1 Timothy 6:11-16

GOSPEL READING Luke 16:19-31

SUGGESTED HYMNS FOR INCLUSION AWARENESS DAY

Entrance Song: Christ Has No Body Now But Yours
by Steven C. Warner
Most Holy Body and Blood of Christ
by Daniel Schutte

Presentation of Gifts: God, Beyond All Names
by Bernadette Farrell
Open Doors
by Sandy Martin
(Available at www.inclusioninworship.org)

Communion Song: One Bread, One Body
by John Foley, S.J.

Closing Song: City of God
by Daniel Schutte

Contributed by Robert Zimmerman, Inclusion Author, Retired Special Education Administrator, Sidney, Ohio

HOMILY HELPS FOR INCLUSION AWARENESS DAY REFLECTING ON THE GOSPEL: A STORY AND A CHALLENGE

Most high school students spend time hanging out with friends, going to school dances, learning how to drive, planning a future that may include college, the military or starting a career. Students with intellectual disabilities are seldom engaged in these activities. Josh is a young man with an intellectual disability. When he was 6 years old, it was mandated by Ohio state law that he attend a school for children with intellectual disabilities. The expectations for Josh were to stay in a segregated school until age 21 and then move to a sheltered workshop for individuals with intellectual disabilities. After Josh attended a segregated school for twelve years, educators began to realize that most students with intellectual disabilities could be more successful in an inclusive classroom. Inclusion is placing a student with special needs in the classroom he or she would be in if he did not have a disability.

When Josh was included in a regular school, he fit in immediately. He had such an outgoing personality that he made many friends among his new classmates. A student named Mike noticed Josh watching band practice every day. Mike asked Josh if he would like to join the band. Josh enthusiastically shook his head yes. When Mike asked Josh what instrument he would like to play, Josh answered, “The drums, like you.” When Mike asked the band director if Josh could play the drums he agreed and Josh joined the band. Mike stood on the opposite side of the drum and cued Josh each time he was to strike the drum. Josh learned quickly and soon was marching in the band beside Mike. Mike and Josh would not have had this experience if Josh had stayed in a segregated school. Mike went on to become a special education teacher as a result of his friendship with Josh. Josh continued at the regular public high school, playing in the band for three years until his graduation. He now works full time at a local department store stocking shelves and retrieving shopping carts from the parking lot. This is a story of what happens if inclusion is given a chance. It is the story of the positive outcomes when someone is aware of another’s needs and takes the responsibility to personally accommodate those needs.

In today’s gospel reading Jesus uses the story of the rich man and Lazarus to teach again about the values of the Kingdom expressed in the Beatitudes (Luke 6:20-21 and 24-25). In the parable, the poor man, Lazarus, is excluded from the rich man’s table. The rich man does not even seem to be aware of Lazarus or his needs. Today on Inclusion Awareness Day we reflect on how well we as a parish family are aware of the needs of our fellow parishioners and how well we welcome and include parishioners of all abilities. Our parish community is working hard to become aware of barriers that limit participation. *(Describe the many ways your parish intentionally includes parishioners of all abilities).*

Unlike the rich man in the gospel story, who was unaware of the needs of others, we are making efforts to create an intentionally inclusive environment where people of all abilities can participate. Like Mike, from Josh’s story, we seek to be aware of the needs of our fellow parishioners, to provide accommodations and to make it

possible for everyone to share their gifts so that all are included. This is every parishioner's responsibility. When we open our hearts to the gifts that each person brings, even those who appear, at first, to be the most vulnerable, we are all strengthened. Our Cardinal, Francis George, asks us to "continue in our efforts to make ours a more participatory church for everyone".

Story contributed by Robert Zimmerman, Inclusion Author, Retired Special Education Administrator, Sidney, Ohio

PRAYERS OF THE FAITHFUL

God, You have created us in Your image, with gifts and needs. For the times that we have failed to recognize our own limitations and abilities, we pray to the Lord.

Response: Lord, hear our prayer.

Too often, we do not accept, as our sisters and brothers, those who appear different than us. For the times we see others through the lens of a label and not as who they are, we pray to the Lord.

Response: Lord, hear our prayer.

For the times when we oppose You by opposing those who disrupt our routines and challenge our assumptions, we pray to the Lord.

Response: Lord, hear our prayer.

For our failure to speak when we witness injustice, we pray to the Lord.

Response: Lord, hear our prayer.

God, help us to break down human made barriers that separate us from others: the barriers in our buildings, our insensitivity, our failure to offer support or to invite people to be a part of our congregation, we pray to the Lord.

Response: Lord, hear our prayer.

Adapted from From Barriers to Bridges, National Organization on Disability, "Prayer of Confession", p. 56

OR

God, You have created us in Your image and likeness. You offer each of us everlasting life. Let us pray together so:

That our Church may work to bridge the divisions that separate us and keep us from intentionally welcoming the gifts of each individual, we pray to the Lord.

Response: Lord, Hear our Prayer.

That world leaders work to foster dignity, respect and civil rights citizens of all abilities, we pray to the Lord.

Response: Lord, Hear our Prayer.

That each of us recognize the needs of others, we pray to the Lord.

Response: Lord, Hear our Prayer.

That our parishioners reach out generously to welcome and include all members, even those who are the most vulnerable among us, we pray to the Lord.

Response: Lord, Hear our Prayer.

Presider: Loving and merciful God, you care about each of us. Hear our prayers today that one day we all may be united with you. We ask this through Christ our Lord. Amen.

Contributed by Robert Zimmerman, Inclusion Author, Retired Special Education Administrator, Sidney, Ohio

COMMUNION MEDITATION

Invite a member of your faith community with a visible disability to share what inclusion in your congregation means to them.

CLOSING PRAYER

Disturb us, Lord, when we are too well pleased with ourselves, when our dreams have come true because we have dreamed too little, when we have arrived safely because we have sailed too close to the shore.

Disturb us, Lord when with the abundance of the things we possess, we have lost the thirst for the water of life.

Stir us Lord, to dare more boldly, venture on wider seas, where storms will show your majesty: where loosing sight of land, we find the stars.

We ask you to push us in strength, courage, hope and love. Amen.

Adapted from From Barriers to Bridges, National Organization on Disability, "Prayer of Confession", p. 55

BULLETIN CLIP ART

Visit http://www.inclusioninworship.org/open_awareness_day.php to download a camera ready bulletin cover/insert for Inclusion Awareness Day.



**ALL ARE
WELCOME**

BULLETIN ARTICLES FOR INCLUSION AWARENESS DAY

Open Hearts, Open Minds, Open Doors *Creating Access and Inclusion In Worship*

The goal of the Open Hearts, Open Minds, Open Doors program is to make it possible for parishioners of all abilities to fully participate in all aspects of parish life.

The Inclusion Representative for our parish is (*name of the Inclusion Representative*). (*He/She*) will work with (*the name of the Pastor*) and (*the name of parish commission*) to welcome and include parishioners with disabilities in our parish. Please contact (*Name of the advocate*) at (*phone number*) with any needs or concerns you may have.

QUOTES FOR INCLUSION AWARENESS DAY

“I ask that you continue in your efforts to make ours a more welcoming and participatory church for everyone.”

Francis Cardinal George
Inclusion Awareness Day Letter to Parishes

“Inclusion begins in our hearts. It begins with affirmation...When we open our hearts and our community to the gifts each person brings, we are all strengthened.”

Joseph Cardinal Bernardin
Open Hearts, Open Minds, Open Doors

“One of the great gifts of people with visible disabilities is that they help those of us with invisible disabilities to get in touch with them. And to realize that I am impatient, that I am full of anxieties and fears, that I have my addictions, that I have my broken relationships, that I am poor.”

Henri Nouwen
The Vulnerable Journey

“Liturgy is the place where people in their brokenness and weakness meet and discover that right where they come together in mutual vulnerability, Jesus himself is there.”

*Henri Nouwen
The Vulnerable Journey*

USING YOUR BULLETIN TO INTENTIONALLY INCLUDE WORSHIPPERS OF ALL ABILITIES

Your bulletin or worship aide can be a tool to intentionally include worshippers of all abilities. Including hospitality information every week makes everyone feel welcome. The following example, contributed by Old St. Patrick’s parish, may give you ideas for a permanent hospitality section for your bulletin or worship aid. Adapt it with your congregation’s access features.

Please make yourself at home. For your comfort and convenience, we would like you to know:

- **The rest rooms are located on the lower level of the church, at the foot of the north stairwell, in the foyer of the church hall, and at the west side of the hall. The hall may be reached via the north stairwell or the elevator in the north tower only. The balcony can be accessed by using either the north or south stairwell.**
- **In consideration for all, please put all cell phones and beepers on silent mode as we begin Mass.**
- **If you have difficulty approaching the altar for Holy Communion, please tell an usher, and Communion will be brought to you.**
- **If you need a large print worship aid or missalette, please ask an usher.**

- **We do have a small lift for access to the church and hall. The entrance is on Des Plaines Street, through the gate just north of the main church steps.**
- **If you need an assistive listening device, they are available. Please ask an usher.**
- **A sign language interpreter will be available at the 8:15 a.m. Mass every Sunday.**
- **In case of an emergency, please exit the church through the three sets of double doors located in the rear of the church or by the exit door located behind the altar screen.**
- **If there is any way we can be of better service, please let us know.**
- **Please visit our Web site at www.oldstpats.org.**

Contributed by Bridget Evers, Inclusion Rep, Old St. Patrick's, Chicago

TALKING POINTS FOR INCLUSION REPRESENTATIVES

Parish Inclusion Representatives can use the following talking points to speak about the Open Hearts, Open Minds, Open Doors program on Inclusion Awareness Day. These points can be modified for presentations of the Open Hearts, Open Minds, Open Doors video to the parish council, parish staff or other parish groups.

- **Today is Inclusion Sunday. Throughout the Archdiocese of Chicago, parishes are celebrating the many ways they welcome parishioners of all abilities every day of the year.**
- **Inclusion is offering the same respect and opportunity to participate to all people.**
- **An inclusive parish offers the same opportunity to worship, minister and study to all parishioners regardless of physical and mental abilities.**
- **Cardinal Joseph Bernardin began the effort to include parishioners with disabilities into all aspects of parish life in**

1996 when he called a conference on inclusion. He asked Pathways Awareness Foundation to partner with the archdiocese on this movement.

- The Open Hearts, Open Minds, Open Doors video was produced to help parishes identify the needs of their own congregations and to develop short and long term plans for inclusion.
- Cardinal Francis George has continued this effort and has asked each parish to appoint an Inclusion Representative to coordinate inclusion efforts on the parish level.
- My name is _____. I have volunteered to act as Inclusion Representative for our parish. (Outline your plans for this ministry. This may include: the formation of an Open Hearts, Open Minds, Open Doors Committee, surveying the needs of the parish, providing accommodations so that parishioners with disabilities can serve in liturgical ministries, etc.)
- Today we would like to celebrate all that our parish does to welcome parishioners of all abilities into active membership every day of the year. (Acknowledge parish accomplishments and/or accommodations provided now.)
- Please contact me if I can be of service to you and your family. Thank you.

CREATING AN ACCESSIBLE FACILITY

Nothing says welcome like an accessible facility: from the parking lot, to the entrance doors, to the worship space, to the washrooms. A walk-through of your property using the following facilities survey can give you an idea of how accessible you are.

Gather a group of interested individuals including at least one person who uses a wheelchair and your facilities manager. Photocopy the Facilities Survey for each group member. Using clipboards and a tape measure walk through your campus answering the questions as you proceed. Afterwards review your findings and draw up a plan to address any access needs.

FACILITIES SURVEY

*Use the following survey to evaluate the accessibility of your campus. At least one person who uses a wheelchair should be part of the survey team. "NO" answers indicate areas which need to be addressed. See below for tips.**

Parking		
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Are 10% of all parking spaces designated accessible spaces? If no, actual number:
<input type="checkbox"/>	<input type="checkbox"/>	Are car spaces at least 8' wide in the accessible spaces? If no, actual width:
<input type="checkbox"/>	<input type="checkbox"/>	Is there an adjacent access aisle at least 5' wide, minimum? Two spaces can share access aisles.
<input type="checkbox"/>	<input type="checkbox"/>	Are the reserved spaces and access aisles paved, even if the rest of the parking lot is not paved?
<input type="checkbox"/>	<input type="checkbox"/>	Is there at least one van-accessible space? One van accessible space for every six accessible spaces is recommended.
<input type="checkbox"/>	<input type="checkbox"/>	Is the van-accessible space 8' wide, minimum with an 8' wide access aisle?
<input type="checkbox"/>	<input type="checkbox"/>	Are reserved spaces clearly marked with access symbol signage, 60" to bottom of sign, minimum? If no, actual height of signage:
<input type="checkbox"/>	<input type="checkbox"/>	Is the van-accessible space clearly marked "Van Accessible"?
<input type="checkbox"/>	<input type="checkbox"/>	Are reserved spaces on a level surface?
<input type="checkbox"/>	<input type="checkbox"/>	Is there a 3' wide curb cut between the parking lot and sidewalk, with a slope of 1":12"? Actual width of curb cut: Actual slope of curb cut:
<input type="checkbox"/>	<input type="checkbox"/>	Are reserved spaces close to an accessible entrance and on an accessible route with walkways at least 54 inches wide?

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Are wheel stops installed 18" from the curb to prevent car overhang onto sidewalk leading to the accessible entrance?
Walkways		
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Do walkways have non-slip, paved surfaces?
<input type="checkbox"/>	<input type="checkbox"/>	Are walkways the recommended 36" wide with 60" x 60" passing spots every 200' to allow for passing? If no, actual width:
<input type="checkbox"/>	<input type="checkbox"/>	Is the slope of the walkway a maximum of 1" rise in 20"?
<input type="checkbox"/>	<input type="checkbox"/>	Are walkways of a continuing common surface, and not interrupted by steps?
<input type="checkbox"/>	<input type="checkbox"/>	Are there any protruding objects, such as shrubs, in the walkway? List and create a plan for removal:
Ramps		
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Has a sloped walkway rather than an exterior ramp been considered?
<input type="checkbox"/>	<input type="checkbox"/>	Do ramps have a slope no greater than 1" rise in 12"?
<input type="checkbox"/>	<input type="checkbox"/>	Do ramps have a width of no less than 36" between handrails?
<input type="checkbox"/>	<input type="checkbox"/>	Do ramps have continuous side rails on both sides?
<input type="checkbox"/>	<input type="checkbox"/>	Are side rails 34" to 38" above the surface of the ramp?
<input type="checkbox"/>	<input type="checkbox"/>	Do side rails extend 1' beyond the top and bottom of the ramp?
<input type="checkbox"/>	<input type="checkbox"/>	Do ramps have a non-slip surface?
<input type="checkbox"/>	<input type="checkbox"/>	Do ramps have level 5' platforms at 30' intervals and whenever they turn (for purposes of rest and safety)?

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Are exterior ramps covered with a canopy for weather protection to keep ramps free of snow, ice and rain?
<input type="checkbox"/>	<input type="checkbox"/>	If exterior ramps are not covered is a 4" bottom rail in place rather than a curb to allow rain to drain off and snow to be pushed off?
<input type="checkbox"/>	<input type="checkbox"/>	Are ramped entrances clearly designated with signage?
Entrance		
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Is at least one primary entrance to the building usable by people who use wheelchairs and walkers?
<input type="checkbox"/>	<input type="checkbox"/>	Do doors have a clear opening of 32" or more? If no, actual width:
<input type="checkbox"/>	<input type="checkbox"/>	If doors have a closer, is there a time-delay device?
<input type="checkbox"/>	<input type="checkbox"/>	When closed, are doors that are in a series separated by at least 4' plus the width of any door swinging into the space? If no, actual distance:
<input type="checkbox"/>	<input type="checkbox"/>	Are all thresholds level (less than 1/4 inch), or beveled, up to 1/2 inch high?
<input type="checkbox"/>	<input type="checkbox"/>	Are door handles 48" high or less?
<input type="checkbox"/>	<input type="checkbox"/>	Are door handles operable with a closed fist?
Wheelchair Lift		
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Is platform 42" x 48"? If no, actual dimension:
<input type="checkbox"/>	<input type="checkbox"/>	Can lift be operated by persons with disabilities without assistance?
<input type="checkbox"/>	<input type="checkbox"/>	Is lift secured to prevent accidents or misuse?
<input type="checkbox"/>	<input type="checkbox"/>	Is there an accessible route on and off the lift, top and bottom?

Access to Worship

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Are there one or two pews 32" apart for people who use crutches or walkers?
<input type="checkbox"/>	<input type="checkbox"/>	Have the ends of several pews been removed to allow people in wheelchairs to sit with family?
<input type="checkbox"/>	<input type="checkbox"/>	Are there chairs with padded seats, some padded pews, or seat pads to distribute?
<input type="checkbox"/>	<input type="checkbox"/>	Are there areas of adequate lighting to enable participation in worship?
<input type="checkbox"/>	<input type="checkbox"/>	Is there adequate lighting on speakers and interpreters, with no shadows on either?
<input type="checkbox"/>	<input type="checkbox"/>	Are worship aides and hymnals available for people with vision loss in large print?
<input type="checkbox"/>	<input type="checkbox"/>	Are worship aides and hymnals available for people with vision loss in Braille?
<input type="checkbox"/>	<input type="checkbox"/>	Is there an amplification system for persons who are hard of hearing? If yes, what type?
<input type="checkbox"/>	<input type="checkbox"/>	Are there sign language interpreters for people who are deaf and hard of hearing?
<input type="checkbox"/>	<input type="checkbox"/>	In lieu of interpreters, is there real-time captioning available?
<input type="checkbox"/>	<input type="checkbox"/>	Is the sanctuary accessible so that people who use wheelchairs and walkers can serve as worship ministers?
<input type="checkbox"/>	<input type="checkbox"/>	Have ushers been trained to offer appropriate assistance?

Stairs

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Do stairs have a non-slip surface?
<input type="checkbox"/>	<input type="checkbox"/>	Are stairs well lit?
<input type="checkbox"/>	<input type="checkbox"/>	Is there a continuous and stable handrail along both sides of the stairs? If no, is there a handrail on one side:

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Is there textural or color change at the top and bottom of steps to alert persons with vision loss?
Restrooms		
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Is there at least one accessible restroom provided on each floor?
<input type="checkbox"/>	<input type="checkbox"/>	Do entranceways, doors, and vision screens allow 32" clearance?
Is there at least one toilet stall that:		
<input type="checkbox"/>	<input type="checkbox"/>	Is 60" wide by 56" long for a wall mounted toilet or 60"x 59" for floor mounted toilet with the door NOT swinging into this area?
<input type="checkbox"/>	<input type="checkbox"/>	Has an out-swinging door that has a 32" clear opening?
<input type="checkbox"/>	<input type="checkbox"/>	Has grab bars 36" long on each side or on one side and rear wall, 33" to 36" above floor, fastened securely to the wall at the ends and center?
<input type="checkbox"/>	<input type="checkbox"/>	Has a commode with seat 17" to 19" from floor?
<input type="checkbox"/>	<input type="checkbox"/>	Has paper holder mounted to the side of the toilet 7"- 9" from the front of toilet, 14"- 19" from floor?
<input type="checkbox"/>	<input type="checkbox"/>	Are sinks wall-mounted with rim no higher than 34" from floor?
<input type="checkbox"/>	<input type="checkbox"/>	Do sinks have faucets operable with closed fist? (Single-lever type handles not requiring hand grip are preferred.)
<input type="checkbox"/>	<input type="checkbox"/>	Are exposed drain pipes and hot water pipes covered or insulated?
<input type="checkbox"/>	<input type="checkbox"/>	Are some mirrors and shelves at a height with the bottom no higher than 40" above floor (or slanted to allow vision at that level)?
<input type="checkbox"/>	<input type="checkbox"/>	Are some towel racks, and other dispensers and disposal units mounted no higher than 40" from the floor?
<input type="checkbox"/>	<input type="checkbox"/>	Do restrooms for men have wall-mounted urinals with opening of the basin no higher than 17" from the floor, or have floor-mounted urinals that are level with the main floor?

Elevators

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	If building is multi-story, is there an elevator?
<input type="checkbox"/>	<input type="checkbox"/>	Are the hall call buttons centered at 42" maximum from floor?
<input type="checkbox"/>	<input type="checkbox"/>	Are all of the interior controls 48" or less from the floor? If no, actual height:
<input type="checkbox"/>	<input type="checkbox"/>	Are the buttons labeled with raised or Braille letters beside them?
<input type="checkbox"/>	<input type="checkbox"/>	Do cab dimensions range from 51"x 80" to 60"x 60"? If no, actual dimension:
<input type="checkbox"/>	<input type="checkbox"/>	Is there a handrail provided on at least one side, 32" from the floor?
<input type="checkbox"/>	<input type="checkbox"/>	Is the door slow-closing, with a sensing device?
<input type="checkbox"/>	<input type="checkbox"/>	Is there an audible signal at each floor?

** To save time, you may want to divide your committee into groups, assign each group different areas to survey and then have groups report back on findings. Make copies of the survey for team members and place on clipboards. Use a tape measure for accurate measurements.*

Measurements are based on Means ADA Compliance Pricing Guide 2nd Edition, Kingston, MA: Reed Construction Data, Inc., 2004. Specific requirements may vary by state.

Adapted from: Opening Doors, National Catholic Office for Persons with Disabilities, Washington, D.C.



The Inclusion Awareness Day Workbook is a publication of Pathways Awareness Foundation. Pathways Awareness Foundation is dedicated to raising awareness to the gifts received when faith communities include worshippers of all abilities. The “Open Hearts, Open Minds, Open Doors” program provides information and educational materials about access and inclusion in worship to congregations of all denominations. The mission of Open Hearts, Open Minds, Open Doors is to include persons of all abilities into worship, ministries and leadership positions in houses of faith. This mission is carried out by:

- Explaining how to be inclusive in the “Open Hearts, Open Minds, Open Doors” DVD, Idea Guide, e-newsletter, and Inclusive Congregation Toolkit.
- Granting Open Hearts Awards to congregations to further inclusion efforts.
- Inviting congregations to celebrate Inclusion Awareness Day.
- Providing the “Different Gifts, But the Same Spirit” lesson plans to help children and youth understand inclusion.
- Featuring on-line inclusion in worship resources at www.inclusioninworship.org

INCLUSION RESOURCES FROM PATHWAYS AWARENESS FOUNDATION

Open Hearts, Open Minds, Open Doors DVD or video \$20

The Vulnerable Journey DVD by Father Henri Nouwen \$20

Open Hearts, Open Minds, Open Doors 10th Anniversary DVD set contains both of the above at a special price of \$20 while quantities last

Open Hearts, Open Minds, Open Doors Idea Guide \$4

Opening Hearts, Minds and Doors White Paper \$3

The Vulnerable Journey by Father Henri Nouwen audiotape/CD \$4

Celebrating Inclusion in Worship: Seth's Bar Mitzvah Video \$8

To order Call 1-800-955-2445 or visit www.inclusioninworship.org

Available for downloading at www.inclusioninworship.org

Inclusive Congregation Toolkit

Different Gifts, But the Same Spirit Inclusive Religious Education Lesson Plans

2001-2007 Inclusion Awareness Day Workbooks

Inclusion Shabbat Workbook for Jewish Congregations

Inclusion Awareness Day Workbook for Episcopal Parishes